

Final version of WP 5 questions (Latvia, 11 March 2011)

1. **Is there an institutional quality assurance policy in place? If not, why?**

Does the policy at national level prescribe the creation of internal quality assurance system? Is the institutional QA policy a separate policy? What is it based upon (learning outcomes, qualification of staff, equipment)? Is there an explicit reference to ESG? To what degree it is accessible publicly? In what major EU languages is it available?

2. **How does the policy involve the organization of the quality assurance system? If yes, please describe.**

Who is the person responsible?

3. **How does the policy involve the responsibilities of departments, faculties and other organizational units?**

4. **How does the policy address the involvement of students? If not, why?**

Is there a requirement for students to be involved in the preparation of self-evaluation reports? If yes, in what status (observer, expert, member of a governing body?) Is there a requirement for students to be involved in decision-making as an outcome of evaluation? Who selects and appoints the representatives of students?

5. **How does the policy involve specification of the relationship between teaching and research?**

To what extent is research considered as a quality criterion of the institution and its structural units/employees/students? Are there specific incentives (e.g. financial) to promote the importance of teaching/research quality of staff and structural units?

6. **What are the ways of policy implementation, monitoring and revision?**

Is the implementation mainly top-down or bottom-up? Is it monitored continuously or sporadically (e.g. as part of an external evaluation)?

7. **How does the policy involve the statement regarding the collaboration with the secondary education sector?**

Are there any activities directed to schools and pupils and aimed to enhance quality of secondary education? Please give examples of activities.